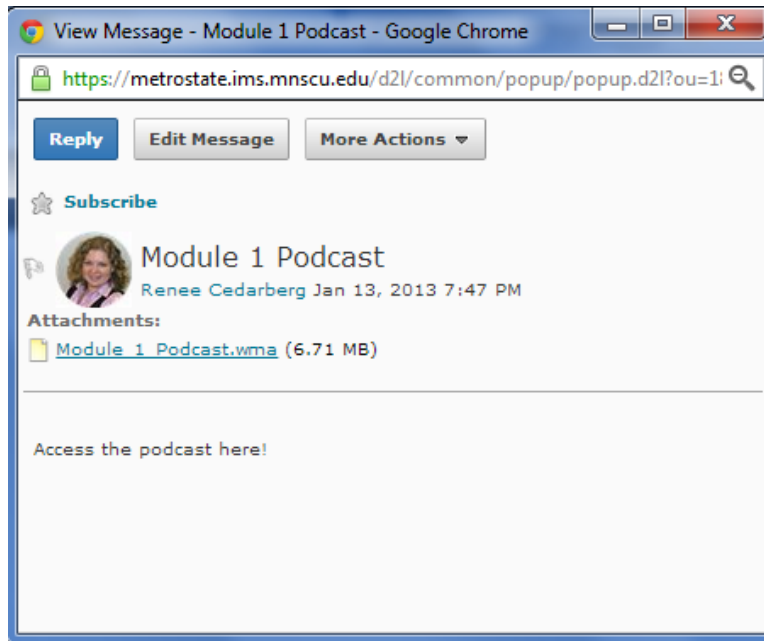


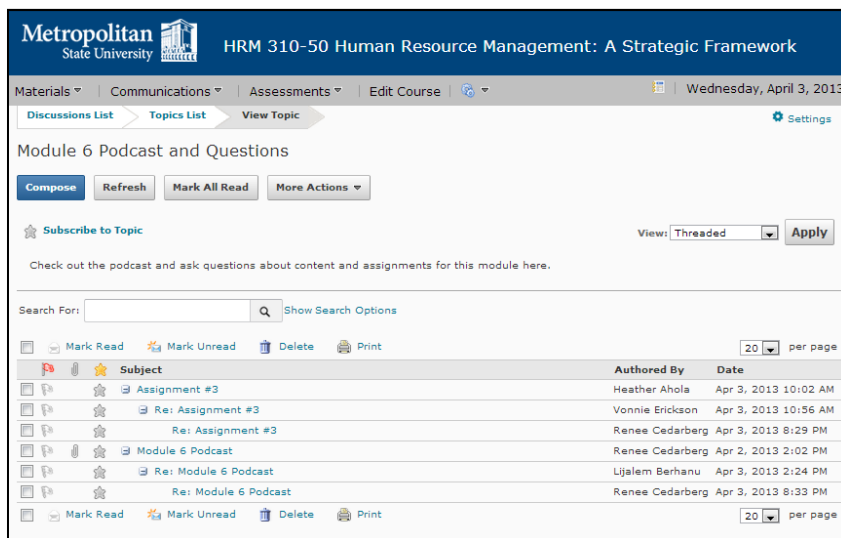
## Creating a Podcast

1. Open your computer's sound recorder.
  - a. Most PCs have a "Sound Recorder" or download Audacity.
2. Click "Record."
3. Click "Stop" once you are finished.
4. "File", "Save As" and save your file with your course files.
5. Create a discussion topic in D2L, and post a discussion note and attach the podcast. You can attach the file just like any other file.



*Posted podcast*

6. Test your podcast to be sure your students can hear it!



*Podcast discussion board example*

# Podcast Outline

**Feedback Notes** (1 minute)

**Next Assignment Notes** (1 minute)

**Module Topic Notes** (8 minutes)