



# Minnesota eLearning Summit

**August 1-2, 2018**

# Six Ways To Engage Online Learners

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# Session Description

**Learn how you can design your course to engage your online students. Explore a high-tech and high-touch method for supporting online students to make them feel engaged as part of their campus community.**

# Session Description-continued

**Improve your online student engagement and success rates by one or more of the following features or tools to be presented:**

- 1. Zoom**
- 2. Atomic Learning**
- 3. Cengage (Mindtap) or Pearson (MyIT Lab)**
- 4. ReadSpeaker**
- 5. Ted Talks and You Tube Videos**
- 6. Office365**

# Session Description-continued

**I will demonstrate how I use these products in a variety of blended and online courses at my institution with the result of engaging students with access to rich learning applications.**

# Before We Begin

Just to gauge our demographics, please take a moment to raise your hand

What is your role at your institution:

Faculty?

LMS Site Administrator?

LMS Trainer?

Instructional Technologist?

Instructional Designer?

Other?

# Demographics-continued

Just to gauge our demographics, please take a moment to again raise your hand

What type of institution are you from:

K-12?

2 year college?

4 year university?

Other?

# Agenda Topics

- **LTI Integrations and Definition**
- **Web Conferencing with Zoom**
- **Student Self-Help with Atomic Learning**
  - **Publishers LTI: Pearson and Cengage Mindtap**
  - **Text-to-Speech with ReadSpeaker**
- **Ted Talks and You Tube**
- **Office365 Widget in D2L Brightspace**



# LTI Overview

- Integrate 3<sup>rd</sup> party and publisher content into an online course
- Engage students with access to rich learning applications through their familiar LMS interface
- Improve student success and retention rates by reaching diverse student populations

# What is LTI?

- Principal concept of Learning Tools Interoperability (LTI) is to establish a standard way of integrating rich learning applications with platforms like learning management systems (LMS)
- LTI enables tool consumers to connect and transfer information to tool providers
- Tool providers consist of commercial tools vendors that write and host tools for eLearning
  - Examples include wikis, simulations or publisher content

# Who is Using LTI?

- **Many learning management systems, including the most widely used in education across the world, already support LTI**
- **Growing list of application and content vendors**
- **Systems and applications that achieve official conformance are listed on MinnState IMS Sharepoint**

# Web Conferencing Advantages

- **Online Office Hours**
- **Online Orientation**
- **Help Sessions**
- **Record and Review Later**
- **Conduct Remote Classes**
- **Easy to Use**
- **Free Demo License to Try-Out**
- **Share screens quickly**
- **No Downloads Required—Just a simple, fast plug-in**



# ZOOM

**This LTI link may be shared to all courses. This allows instructors to use it, but does not automatically place the link within the course.**

**For basic instructions on how to use the D2L integration, please refer to the Minn State support page about ZOOM LTI Integration as of 3-14-2016**

## **Additional Support**

**Additional support resources for Zoom can be found at:**  
**<https://support.zoom.us/>**

**[https://d2l.custhelp.com/app/answers/detail/a\\_id/1674](https://d2l.custhelp.com/app/answers/detail/a_id/1674)**

**[https://d2l.custhelp.com/app/answers/detail/a\\_id/1674](https://d2l.custhelp.com/app/answers/detail/a_id/1674)**

# ZOOM

Published 03/14/2016 11:05 AM | Updated 03/14/2016 11:05 AM

How do I setup and/or use the Zoom LTI integration?

## Summary

The Zoom LTI integration relies upon an External Learning Tool (LTI) link. The External Learning Tool link is setup at the Organization level and shared to all courses within the school or department (depending on licensing). The External Learning Tool allows instructors to link directly to a Zoom meeting and have the user be authenticated.

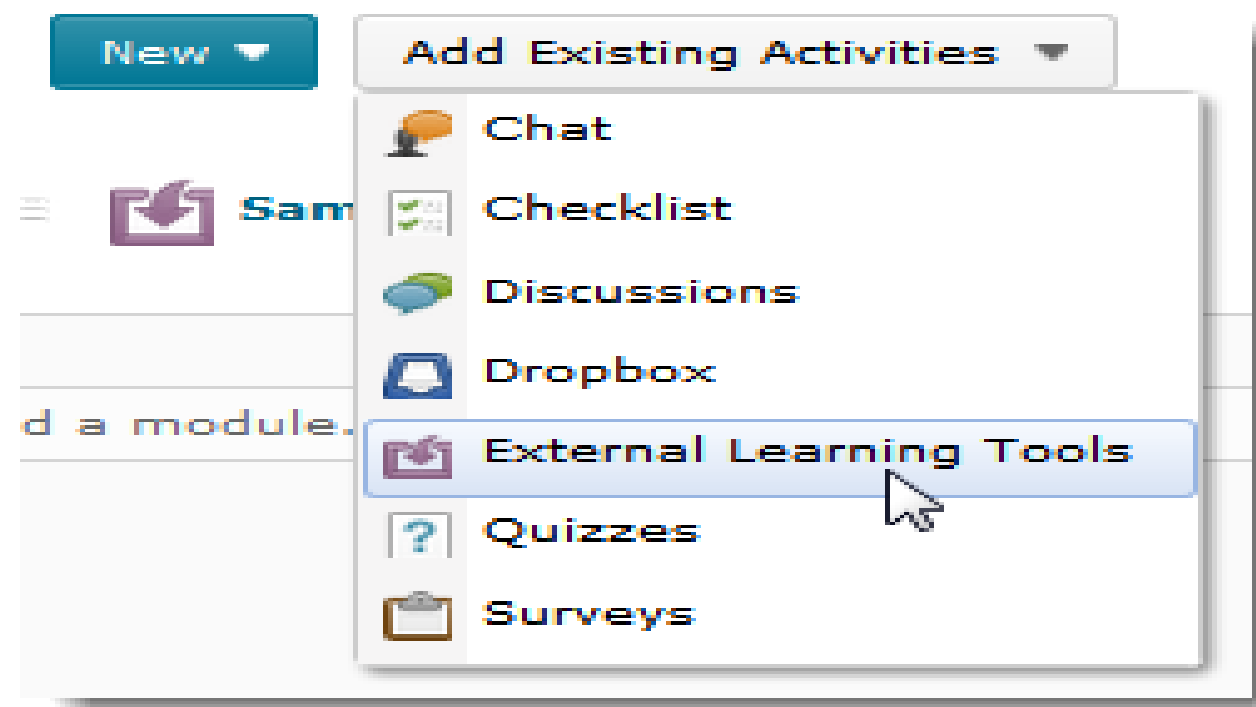
**Note:** The Zoom LTI integration requires a Zoom account to be setup for every individual prior to using the LTI link. If an account does not exist, the individual will not be able to use the LTI link to the meeting. Also, the D2L email must match the email address of the Zoom account.

If you are interested in having the Zoom LTI integration setup within your site, please [submit a ticket](#).

## Directions for Use

### Create the Content Topic

1. Navigate to the course **Content** tool.
2. Within a content module, click **Add Existing Activities** > **External Learning Tools**.




3. Select the **Zoom** link.




### Using the Zoom Meeting








1. Click on the **Zoom** content topic created above.

# ZOOM Inside D2L


**CCIS 1005-31 Computer Security Awareness**

-  Overview
-  Bookmarks
-  Course Schedule 3

-  Table of Contents 119
-  D2L Brightspace 6
-  Course Information 6
-  **FIRST SESSION** 11
-  FREE TOOLS AND RESOURCES 10
-  Chapter 1 8
-  Chapter 2 9


## FIRST SESSION




 Print  Settings


Add dates and restrictions...

 *Published*

Add a description...

New
Add Existing Activities
 Bulk Edit

- ≡  **Zoom** ✓
- ≡  **How to Succeed Online** ✓
- ≡  **Syllabus Quiz (5 pts)** ✓  
⌚ *Ends Jan 18, 2016 11:59 PM*
- ≡

This quiz is to check your understanding of the expectations for you in this course. Please use the arrows to move through the questions, and do not submit the quiz until you are finished.
- ≡  **Student Participation Contract (5 pts)** ✓  
⌚ *Ends Jan 18, 2016 11:59 PM*

Activate Wind   
 Go to Settings to   
[brightspace.com](http://brightspace.com)

# ZOOM



Support

When prompted, select **OK**.

Launch Application

This link needs to be opened with an application.  
Send to:

Zoom

Choose an Application

Remember my choice for zoommtg links.

Activate W  
Go to Settings



# Atomic Learning



- **Develop Self-Efficacy Skills**
- **Via deep links that seamlessly open content directly into LMS-whether tutorials or assessments**
- **With a subscription to Atomic Learning students automatically open specific Technology Training video content that the instructor has chosen and progress can be tracked unlike external resources**
- **Self-Help Training and Self-Assessments**

# Atomic Learning Inside D2L


☰ Table of Contents	118
☰ D2L Brightspace	6
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☰ <b>Chapter 2</b>	9
☰ Malware-Atomic Learning	2
☰ Chapter 3	9
☰ Chapter 4	9
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☰ FINAL PROJECT	5

students explore personal security attacks that target passwords and also those that take advantage of social engineering. Then, students will look at identity theft and the risks associated with using social networking. Finally, students will examine the defenses available to protect users from attacks on their personal security.

## Chapter 2 Objectives


After completing this chapter, your students should be able to do the following:


- Define what makes a weak password
- Describe the attacks against passwords
- Identify the different types of social engineering attacks
- Describe identity theft and the risks of using social networking
- Describe personal security defenses

**New** ▼ Add Existing Activities ▼  Bulk Edit Expand All | Collapse All

☰ Malware-Atomic Learning ▼

**New** ▼ Add Existing Activities ▼

☰  **Malware & Other Online Threats** ▼ ✓

☰  **Malware** ▼

🕒 Due February 4 at 11:59 PM 🕒 Ends Feb 4, 2016 11:59 PM

Activate Window  
Go to Settings to activ

# After Clicking on Malware

My Home > CCIS 1005-31 Co...

 |  |  |  Karen LaPlant 

 Hennepin Technical College

**CCIS 1005-31 Computer Security Awareness**

[Course Home](#) | [Course Materials](#) | [Communication](#) | [Assessments](#) | [Resources](#) | [Links](#) | [Edit Course](#) | [Log Out](#)


[Table of Contents](#) > [Chapter 2](#) > [Malware-Atomic Learning](#) > [Malware & Other Online Threats](#)


## Malware & Other Online Threats




 Listen 

- [PC Security and Maintenance](#)
- - B. Malware & Other Online Threats
    - [Defining malware](#)
    - [Preventing malware](#)
    - [Checking the destination of shortened URLs](#)
    - [Restoring your Windows™ 7 PC](#)
    - [Restoring your Windows 8 PC](#)

 Edit HTML

 Download

 Print

 Open with docReader



**Activity Details**

Learning Objectives

Completion Summary

✓ *Required: Automatic*

# Atomic Learning Portal

Browser address bar: <https://www.atomiclearning.com/highed/login/hennepintech?referer=https%3A%2F%2Fwww.atomiclear> Search ☆ 📄 🔒

Bookmarks: Most Visited Book Companion Site ... Karen Laplant



## Hennepin Technical College<sup>SM</sup>

Please enter your login information below to access the Atomic Learning system:

Username:

Password:

Log in

Powered by



Rectangular Snip

# Easy Links and Easy HTML

accessibility Search

Results by Course/Series Results by Tutorial

SERIES TITLE	APPLICATION		
NonVisual Desktop Access (NVDA)	NonVisual Desktop Access (NVDA)		
A Digitally Accessible Campus	Acrobat Pro		
Creating an Accessible Form	Word 2010, Acrobat Pro X	18	26m:45s
Word 2010 - Creating Accessible Documents Training	Word 2010	29	42m:52s
Excel 2010 - Creating Accessible Workbooks Training	Excel 2010	14	18m:50s
PowerPoint 2010 - Creating Accessible Presentations Training	PowerPoint 2010	20	28m:02s

Expand all / Collapse all

Assign to Myself Easy Links 1

## - A. Why Provide Accessible Materials?

- Summarizing accessibility legal and ethical requirements
- Understanding Section 508 of the Rehabilitation Act
- Understanding the Americans with Disabilities Act
- Understanding IDEA for Pre-service Teachers

### Create Easy Links

Select the tutorials you would like to include in your Easy Links, then click the "Preview" button.

Check All Clear All

Preview Easy Links

### A Digitally Accessible Campus

Key # 88513 Lenath 02m:02s

### Get Easy Links HTML

Press Ctrl+C (Windows) or Cmd+C (Mac) to copy the following HTML, then paste it into your LMS, web page or document.

Go Back

```

Rehabilitation Act</a></li>
<li class="AL_movie"><a href="https://www.atomiclearning.com/highed/almovie?sid=2470&cn=nhccas&key=88512" target="_blank">Understanding the Americans with Disabilities Act</a></li>
<li class="AL_movie"><a href="https://www.atomiclearning.com/highed/almovie?sid=2470&cn=nhccas&key=88513" target="_blank">Understanding IDEA for Pre-service Teachers</a></li>
</ul>
</li>
</ul>
</li>
</ul>
</div>
    
```

# Inside D2L: Atomic Learning

**MATERIALS** ▾ **COMMUNICATIONS** ▾ **ASSESSMENTS** ▾ **RESOURCES** ▾ **EDIT COURSE** **GET HELP**

Search Topics

- Overview
- Bookmarks
- Course Schedule


**Table of Contents** 36

- Accessibility Draft 1
- Accessibility Course Draft 1
- Atomic Learning Resources** 2
- How to Make Instructional Course Content Web Accessible 7
- Microsoft Office Accessibility and Adobe Acrobat Pro Training Module 1

## Atomic Learning Resources

Add dates and restrictions...

**A Digitally Accessible Campus**



This online workshop walks users through the basics of accessibility. It begins by covering the reasoning behind creating accessible materials in addition to legal issues. Participants taking advantage of this workshop will also see examples of what accessible materials look like and learn about the individuals who benefit from them the most. Finally, common tools that individuals with disabilities may use to access materials will be discussed along with tips on what you can do to make sure your materials are accessible.

Expand all / Collapse all

Assign to Myself Easy Links

A. Why Provide Accessible Materials?

	Key #	Length
1. Summarizing accessibility legal and ethical requirements	88510	01m26s

**New** ▾ **Add Existing Activities** ▾ **Bulk Edit**

- From A Digitally Accessible Campus as HTML** ▾
- Copied as Easy Links and Pasted** ▾

Add a sub-module...

# Atomic Learning Assessments



## Basics: Excel Online

### Please Note:

- Please do **NOT** use the **BACK BUTTON** on your browser while taking the assessment. This will halt the test.
- During the test, you may safely close the test window and save your work later (by clicking the "Key: Esc to Close" in the upper right corner of the window).
- If the test halts or the test window closes, and you take the test again, you will have the option to continue from where you left off.

Take the Test

Return to Series

Print Assessment Results

Back to My Training

### You have completed:

1 out of 7 in the Excel Online Training Series

Feedback results for user: Sheri Hutchinson

Overall Score: Please complete all assessments in series

## Results by Section

Expand All / Collapse all

### Assessments

Assessments	Number of Correct Answers	Score
+ Basics: Excel Online	1 of 4	25%
+ Working with cells and data: Excel Online		not complete
+ Survey: Excel Online		not complete

# Atomic Learning Resources-new

## Hoonuit Online Learning Framework

- **LearniT**
- **Dolt**
- **ShareIt**
- **Provelt**






# Hoonuit using LTI in D2L

Add a description...

Upload / Create ▾

Existing Activities ▾

 Bulk Edit

☰ Information Security Best Practices in Atomic

Learning-50 points

 External Learning Tool

## Information Security Best Practices

LearnIt

Dolt

Provelt

In this module, we are going to cover Information Security. We will cover threats to your data and system, identify types of threats, attacks and infections; discuss safe and secure user practices; and talk about safe Web surfing techniques. Upon completion of this learning module, you will be able to engage in safe computer use and practices, thus reducing your risk of being a victim of ID theft, malware and viruses.

By the end of this learning module, the learner will be able to:

# Hoonuit Links in D2L

[Table of Contents](#) > [NEW ATOMIC LEARNING MODULES for final review](#) > [Information Security Best Practices in Atomic Learning](#)

## Information Security Best Practices in Atomic Learning-50 points

### Information Security Best Practices

#### A. Getting Started

- ✔ [What is Information Security and why is it important?](#) - 01m:56s
- ✔ [Data classification](#) - 01m:30s
- ▶ [PII](#) - 02m:25s
- ▶ [Acceptable use/data management/storage](#) - 02m:26s
- ▶ [Security incidents/incident handling](#) - 01m:58s

#### B. Threats

- ✔ [Hackers and crackers](#) - 01m:58s
- ▶ [Malware](#) - 02m:17s
- ▶ [Spyware](#) - 01m:35s

# Advantages of LTI

## Without LTI:


- Student must log into any learning tool separate from their LMS to access resources and assessments
- Instructors must manually transfer scores via Excel or other methods to their LMS

## Utilizing the LTI App, students can now access all course content:

- Including videos, assignments, and tests from links within their course in LMS

Search Topics 

 Overview

 Bookmarks


 Course Schedule 1

 Table of Contents 256

 CRITICAL COURSE INFORMATION 5

 Instructor Introduction 1

 Student Resources/Additional Materials 2

 WEEK #1: 1/22-1/31 IN CLASS 4

 WEEK #2: 1/25-1/31 ONLINE 20

 WEEK #3: 2/1-2/7 IN CLASS 22

 WEEK #4: 2/8-2/14 ONLINE 23

## READ ▼

Add dates and restrictions...

Add a description...

New ▼

Add Existing Activities ▼

 Bulk Edit

  Chapter Introduction ▼

  Communication Climate and Confirming Messages ▼

  Pause and Reflect: Evaluating Communication Climates ▼

Explore how the theory and research you read about apply to your life.

  Defensiveness: Causes and Remedies ▼

  Self Assessment: How Critical Are You? ▼

Answer a quick self-assessment on the topics you just read about.

  Pause and Reflect: Defensiveness Feedback ▼

Explore how the theory and research you read about apply to your life.

  Saving Face ▼

# Click on Chapter Introduction

 My Home > COMM 2050-05 Interpers... 

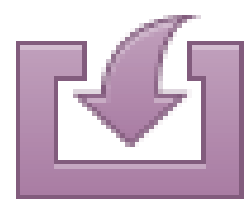
 Hennepin Technical College\*

COMM 2050-05 Interpersonal Communications

[Course Home](#) | [Course Materials](#) ▼ | [Communication](#) ▼ | [Assessments](#) ▼ | [Resources](#) ▼ | [Links](#) | [Edit Course](#) | [Log Out](#)

[Table of Contents](#) > [WEEK #12: 4/4-4/10 IN CLASS](#) > [READ](#) > [Chapter Introduction](#)

 [Chapter Introduction](#) ▼



## External Resource

*Chapter Introduction*

[Open in New Window](#)

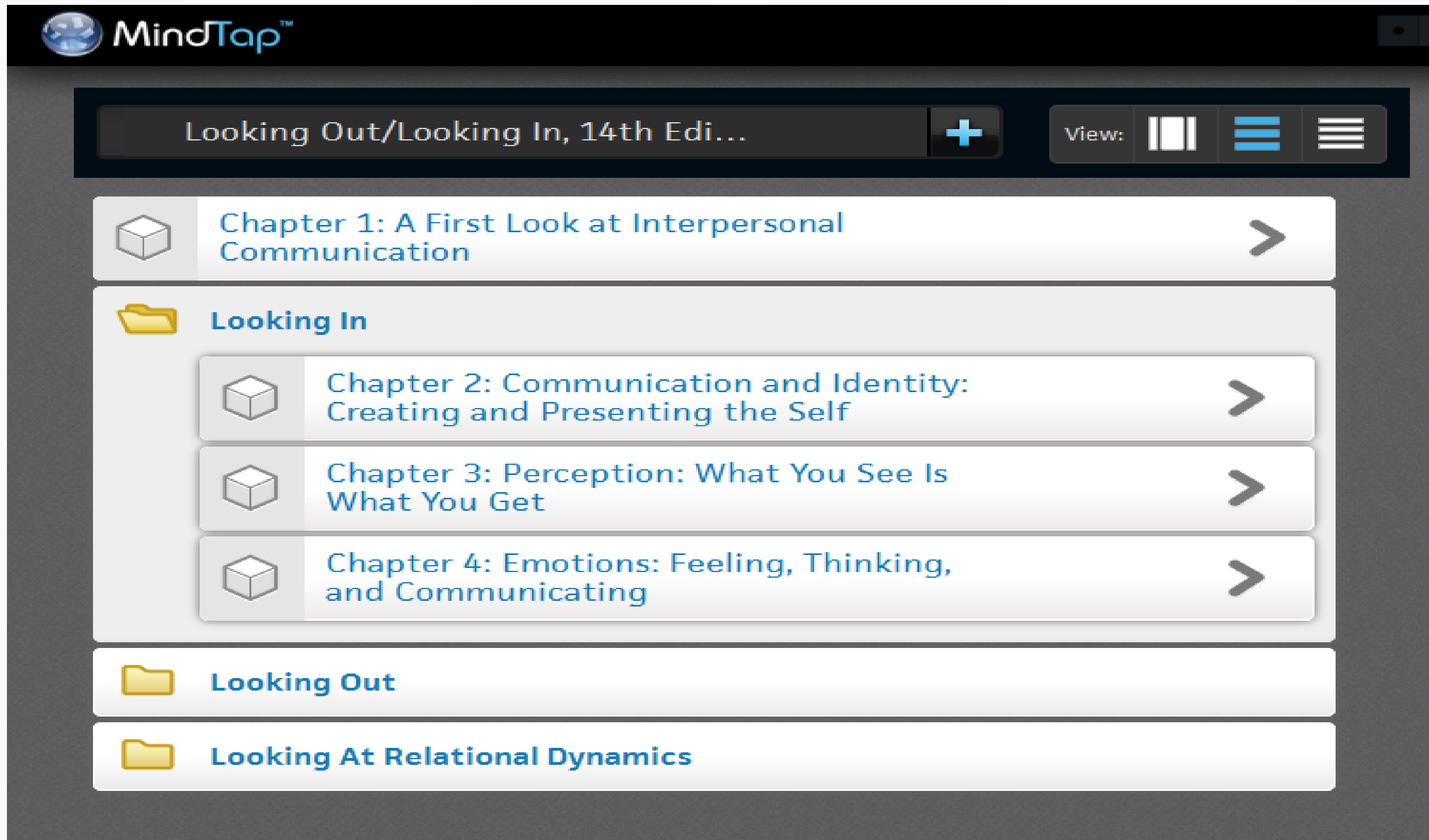
## Activity Details

Compl

✓ *Required: Automatic* ▼

*View this topic to complete the activity*

# Click on External Resources



The screenshot shows the MindTap interface for a course titled "Looking Out/Looking In, 14th Edi...". The interface includes a search bar, a plus sign icon, and a "View:" dropdown menu with three options: a list view icon, a grid view icon, and a table view icon. The main content area displays a list of chapters and sections:

- Chapter 1: A First Look at Interpersonal Communication
- Looking In
  - Chapter 2: Communication and Identity: Creating and Presenting the Self
  - Chapter 3: Perception: What You See Is What You Get
  - Chapter 4: Emotions: Feeling, Thinking, and Communicating
- Looking Out
- Looking At Relational Dynamics

# Pearson MyIT Lab

My Home > CCIS 1080-31 Micr...

Office365 Pro Plus | Karen LaPlant

☐ **Welcome Karen to CCIS1080-31 Microsoft Office 2013** Jun 1, 2015 5:00 PM - Published

**Where do you begin?** Online does NOT mean independent study. You've 8 weeks to complete the same work given in a 16 week semester with very specific deadlines to keep you on track for a successful semester completion. This is an online course using D2L Brightspace through Internet access. You must have access to @my.HennepinTech.edu to download and install Office 2013 software.

Step 1 - Print the Course Schedule **under CONTENT and Course Information.**

Step 2 - Print the Course Syllabus **under CONTENT and Course Information**

Step 3 - Access **Pearson MyLab and Mastering** to create your account (requires Access Code purchased from campus bookstore)

**Read Pearson MyIT Lab User Manual for navigation, quizzes and grades.**

Step 4 - Begin working on assignments in the order listed on the Course Schedule (printed in Step 1)

6 short quizzes are due by June 2 at midnight along with the Introduction Discussion

(For a faculty introduction read the **WELCOME CLASS** topic as you will post your own introduction also)

Step 5 - During the week, check **D2L Assessments > Grades** to verify points earned for work completed on publisher's website. **Textbook:** The following ebook is required for this course and available through the HTC bookstore: **MyITlab Bundled With GO! with Office 2013 ISBN 0-13-377506-2 Edition 1** by Gaskins, Ferrett, Vargas and McLellan, *Pearson Publishing*

*This is an 8 week online summer course using D2L Brightspace through Internet access. You must have access to @my.HennepinTech.edu to download and install Office 2013 software and purchase required e-textbook at the start of this course.*



Word

Documents



Excel

Spreadsheets



Access

Databases



PowerPoint

Presentations

Activate W  
Go to Settings

The ebook publisher provides students with an interactive web site featuring self-study tools to help you succeed in this course.

# Pearson MyIT Lab

My Home > CCIS 1080-31 Micr... ▾

 |  |  |  Karen LaPlant ▾ 

Hennepin Technical College

CCIS 1080-31 Microsoft Office 2013

Course Home | Course Materials ▾ | Communication ▾ | Assessments ▾ | Resources ▾ | Links | Edit Course | Log Out

Table of Contents > IMPORTANT COURSE LINKS > Pearson MyLab and Mastering

 Pearson MyLab and Mastering ▾



PEARSON

ALWAYS LEARNING

Tools Diagnostics Grade Sync

## MyITLab

MyITLab, the next generation of online assessment and training for Microsoft Office Applications and Computer Concepts.

### Student links

#### MyITLab Course Content

Student Access: Course Content displays the list of items available in the MyITLab portion of your course.

#### MyITLab Course Home

Access your MyITLab course for additional content and assignments.

### Instructor links

#### MyITLab Instructor Access

Instructor Access to MyITLab

Activate Wind  
Go to Settings to e



# eBook Capabilities

- **Interactive Capabilities**
- **Bookmark**
- **Highlight**
- **Read Aloud**
- **Notes**
- **Video**
- **Practice Quizzes**



# Review Benefits of Publishers LTI

LTI 1.1 app makes it easy for instructors to integrate into D2L

- Allows you to use publisher content that can't be uploaded into LMS by seamlessly integrating into LMS and tracking user progress in LMS
- Student can work within LMS familiar platform
- Student can access publisher content without logging in to another platform
- Allows instructor to manage their grades from within LMS without having to import from external platform
- Flexibility around where instructors can add the content for their course.
  - For example, course is split into 16 weeks – you can put in access to the videos for that week – the information for what makes sense for your course organization and students.
  - Add tests / assignments where you want it or need it by week or by lesson

# Principles of Universal Design

## I. Provide Multiple Means of Representation

**WHAT** For resourceful, knowledgeable learners, present information and content in different ways.

## II. Provide Multiple Means of Action and Expression

**HOW** For strategic, goal-directed learners, differentiate the ways that students can express what they know.

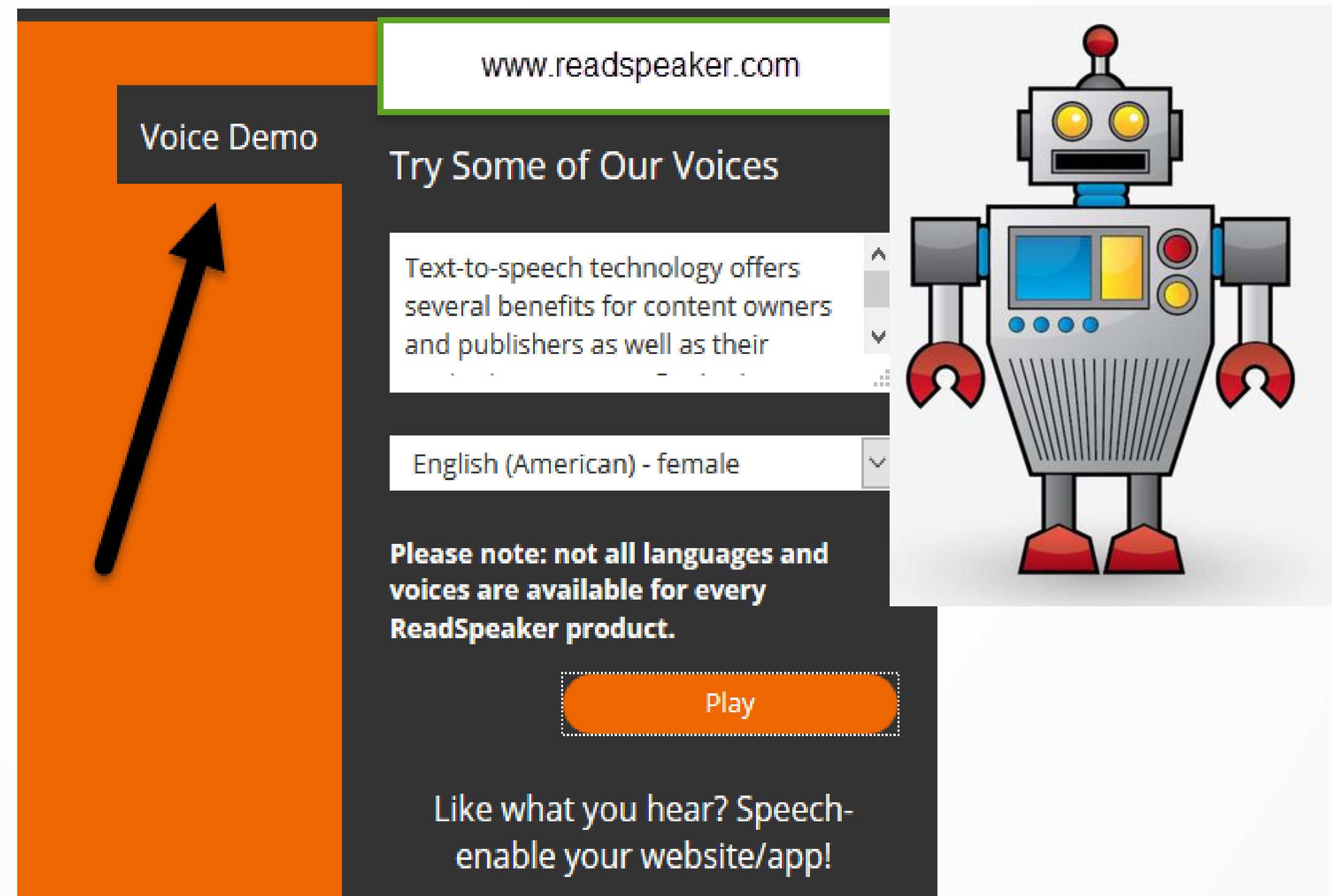
## III. Provide Multiple Means of Engagement

**WHY** For purposeful, motivated learners, stimulate interest and motivation for learning

# Human Voices with ReadSpeaker

## Improve Student Outcomes and Meet Universal Design Needs

- Mobile Friendly
- Easy to Use
- Cost Effective
- High Quality Voices
- Customizable



The screenshot displays the ReadSpeaker website interface. At the top, the URL [www.readspeaker.com](http://www.readspeaker.com) is visible. Below it, a dark grey button labeled "Voice Demo" is highlighted with a black arrow pointing to it. The main content area features a dark grey header with the text "Try Some of Our Voices". Below this, a white text box contains the sentence: "Text-to-speech technology offers several benefits for content owners and publishers as well as their". A dropdown menu is open, showing "English (American) - female". A note below the dropdown states: "Please note: not all languages and voices are available for every ReadSpeaker product." At the bottom of the interface, there is an orange "Play" button and the text "Like what you hear? Speech-enable your website/app!". To the right of the interface is a cartoon illustration of a grey robot with yellow eyes, a blue screen on its chest, and red hands and feet.

# Who Benefits from Text to Speech

- **Low Illiteracy**
- **Dyslexia**
- **Low Vision or No Vision**
- **Multi-taskers**
- **Returning Adults**
- **Mobile Users**
- **Cognitive or other Disabilities**
- **ELL-English Language Learners**



Motivation. Results. Self-esteem.

# Text to Speech: ReadSpeaker LTI

- Change Highlighting and text font colors
- Speed up or Slow Down Reading



Every learner has favored methods for obtaining, comprehending, and retaining information. Some are visual learners, some are auditory learners, and some are kinesthetic learners. However, most learn best through a combination of these three tactics.

Enhanced text visibility

On  Off

The Best in Literacy Support for Struggling Readers

# Read Content Aloud in D2L

Will read file loaded into Content:

- **PPT**
- **Word**
- **Pdf**
- **Web page**

# Listen to Content in D2L

course description and goals - 1 X

https://hennepintech.learn.minnstate.edu/d2l/le/content/3965768/viewContent/32860655/View

## CCIS1005 Computer Security Awareness

In this class we will examine the issues surrounding computer security in today's highly technological world. The course is designed to provide an overview of security problems and is intended for end users who use computers at home or in the office. The course covers information about staying secure, including maintaining a secure environment and how to avoid security attacks.

### Course Goals

- Define a broad view of Computer Security as information security
- Gain an understanding of the issues and effects surrounding Computer Security
- Understand the types of attacks that can occur
- Apply legal issues in computer security cases
- Apply ethical issues in computer security cases

Download Open with docReader

Activity Details Learning Objectives Completion Summary

Type here to search

10:30 PM 4/12/2018



# Read Quizzes in D2L with LTI

## ReadSpeaker LTI Example

Sign up for Free Textaid

Account—but must be LTI to  
read Discussions and Quizzes!

# LTI Benefit Summary

- 1. Single signon (students stay within course)**
- 2. Gradebook Synch with Publishers**
- 3. Straightforward integrations with third party tools, or tools you build in-house**
- 4. Employs a standards based approach to allow for a more user friendly process**
- 5. Compatible with a continually growing, large list of teaching and learning tools in the market**

# Ted Talks and/or YouTube



- Find a short, but interesting video online.  
(use current, accessible content is best)
- Create an active link for students to view.
- Have students react and comment in a short written paper OR have them post and reply to a question in a discussion.

# OFFICE 365

Make Life Universal!



# Office365 Education for Students

Available for free to students who are enrolled at qualifying school

Install Office on up to 5 PCs or Macs and on other mobile devices, including Android, iPad®, and Windows tablets

Check with your IT Department

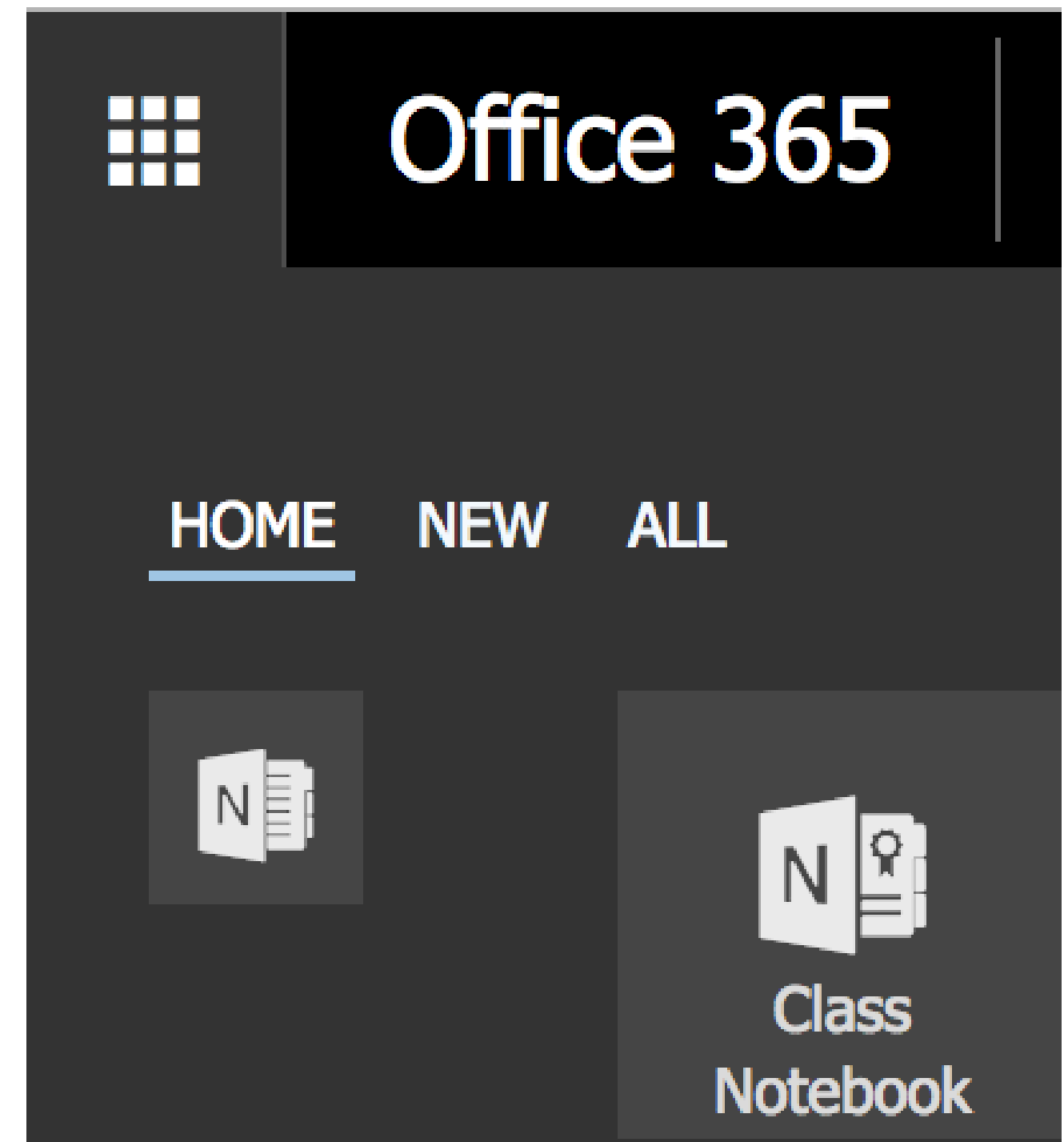
Sign up at [www.office.com/getOffice365](http://www.office.com/getOffice365)

One Note

Add Video

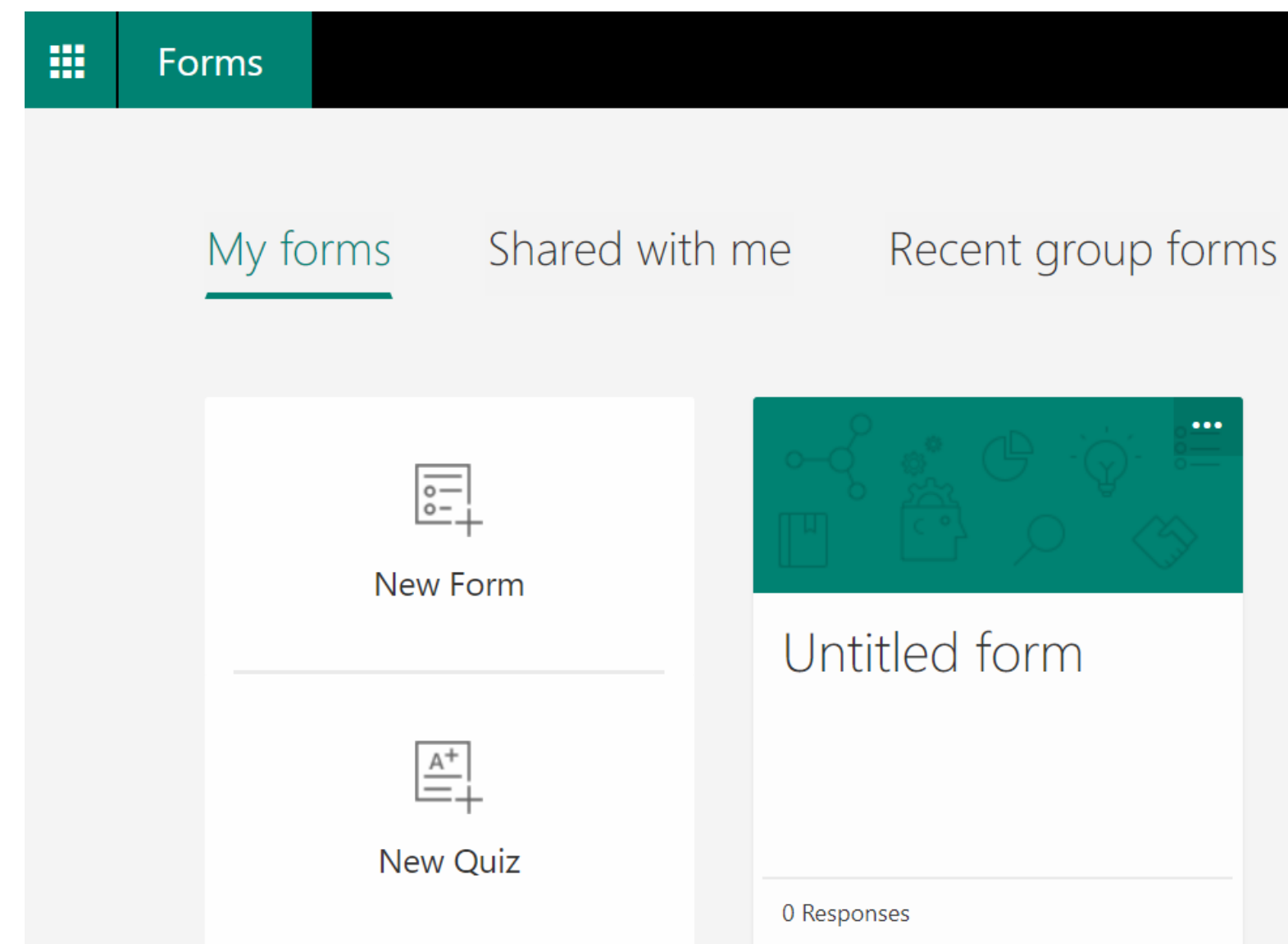
Add Text

Use Whiteboard Lens



# Forms

Add Polls  
Add Surveys





# Office 365 Widget

2090-31 Offi... ▾

| 
 | 
 | 
 Karen LaPlant ▾

## lege' CCIS 2090-31 Office 2016 Integration

[Materials ▾](#) | 
 [Communication ▾](#) | 
 [Assessments ▾](#) | 
 [Resources ▾](#) | 
 [Links](#) | 
 [Course Admin](#) | 
 [Log Out](#)

April 18th! ▾

M  
 d work through Projects A and B (10 pts)

d Project Assignments: C-D-E-F (40 pts)

Assignments to D2L assignments

### Office 365 ▾

1	0	
▾		





Disconnect cj5382bp@hennepintech.edu

### Office 365 Directions ▾



# Outlook

My Home > CCIS 2090-31 Offi...

 | 
  | 
  
 Karen LaPlant 

Hennepin Technical College

CCIS 2090-31 Office 2016 Integration

[Course Home](#) | 
 [Course Materials](#) ▾ | 
 [Communication](#) ▾ | 
 [Assessments](#) ▾ | 
 [Resources](#) ▾ | 
 [Links](#) | 
 [Course Admin](#) | 
 [Log Out](#)

## Announcements ▾

### Ch 6 Checklist-due April 18th! ▾

Posted Apr 11, 2017 7:00 AM

1. **Chapter 6** Read and work through Projects A and B (10 pts)
2. **Complete Integrated Project Assignments: C-D-E-F** (40 pts)
3. **Upload 6** labeled assignments to D2L assignments
4. **Complete Practice Quiz 6** online in D2L
5. **Complete Chapter 6 Quiz** online in D2L

## Office 365 ▾



Outlook

Calendar

OneDrive




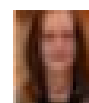

20 most recent emails

**Letetr of Reference N...** April 16 5:52 PM  
 4-16-2017 Abdi Kofiro...

Re: Follow up: I need a ... April 16 5:44 PM  
 Abdi, I can not get to y...

# Calendar

My Home > CCIS 2090-31 Offi...

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  Karen LaPlant 

## Hennepin Technical College CCIS 2090-31 Office 2016 Integration

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### Announcements

#### Ch 6 Checklist-due April 18th!

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Next 10 upcoming events






Wednesday, April 19, 2017 8:00 AM-10:00 AM  
BOT Set-up

Thursday, April 20, 2017 9:00 AM-12:00 PM

Desire2Learn.com

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 |  |  |  Karen LaPlant 

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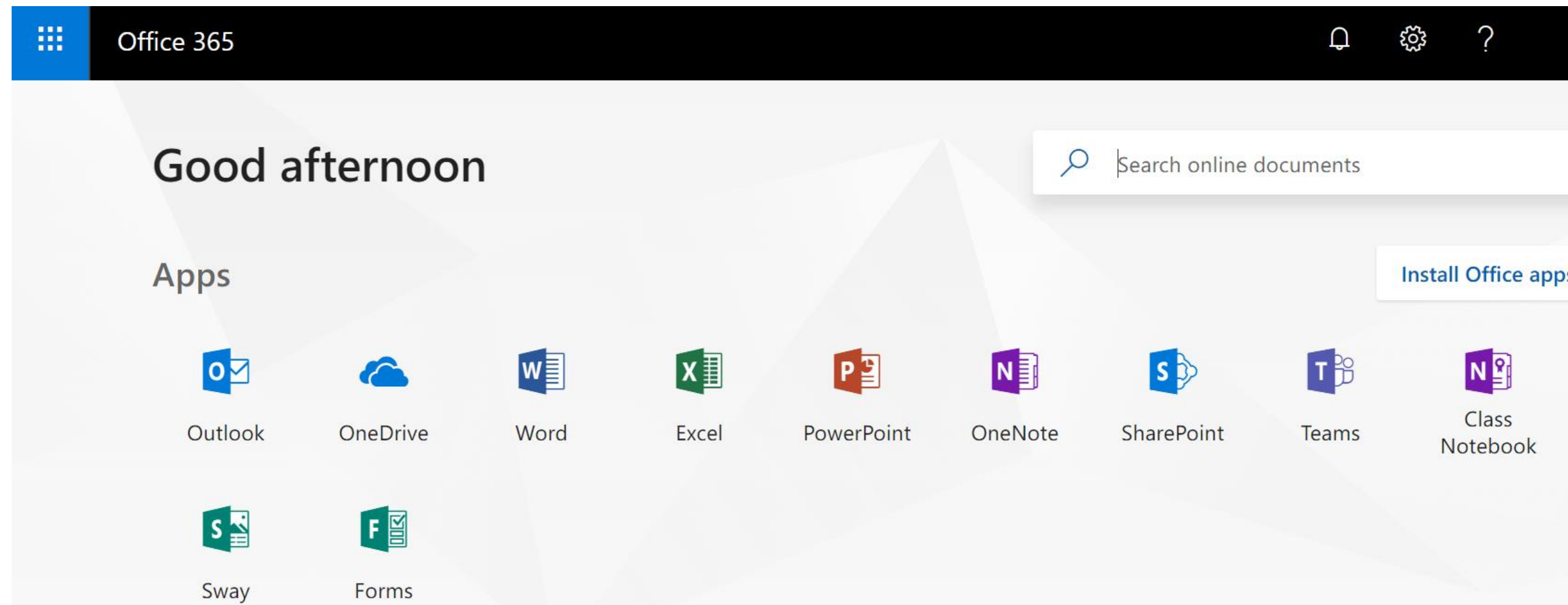
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Disconnect cj5382bp@hennepintech.edu

# Office in Education



**Inspire, engage, collaborate, and work wonders in and out of the classroom with Office365**

# Questions ???



# Thank you for attending!

**Karen LaPlant**

**Hennepin Technical College Faculty**

**[karen.laplant@hennepintech.edu](mailto:karen.laplant@hennepintech.edu)**

**Dr. Sheri Hutchinson**

**North Central University Faculty**

**[slhutchi@northcentral.edu](mailto:slhutchi@northcentral.edu)**